Top of Form

Alvin Allert

Mc Bean

Couva

Phone No: 354-4618/ 679-6473

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September 2013  
To The Manager Or Whom It May Concern.

Objective

To use my knowledge and skills to assist in whatever way I can, whenever I can and to whomever I can. 

Education

September 2006 - July 2011

Couva West Secondary School

|  |  |  |
| --- | --- | --- |
| Subjects | Proficiency | Grade |
| Human and Social Biology | General | iii |
| English | General | iiii |
| Mathematics | General | iiiii |
| Social Studies | General | iii |
| Physical Education | General | iiii |
| Experience  YTEPP graphic design course from July2012 to December2012 | | |

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To The Manager Or Whom It May Concern.

Re: Vacant positions

Dear Sir/ Madam,

Please accept my application for any vacant position of with your company. It would be an honour to be a part of an organization such as yours.

I am available for an interview at your convenience  
Please find enclosed resume

Yours Respectfully,

ALVIN ALLERT (Mr.)